



# NAAC SUBMISSION FORM

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# U.S. & WORLD PAPER MONEY

SUBMISSION NO. \_\_\_\_\_ PAGE # \_\_\_\_\_ OF \_\_\_\_\_

Name _____ Phone _____ Cust. # _____ Address _____ City _____ State _____ Zip _____ Email _____ (Email will be used as an additional contact for information on your order only.)	<b>Please select a return shipping carrier:</b> <input type="checkbox"/> UPS Ground <input type="checkbox"/> USPS Priority <input type="checkbox"/> Registered (See Reverse) <input type="checkbox"/> Other _____
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**PLEASE PLACE ALL NOTES IN PLASTIC HOLDERS & MARK WITH CORRESPONDING LINE NUMBER – SHIP WITH RIGID MAILER**

#	QTY	CATALOG NUMBER	SERIES	DENOM.	TYPE COUNTRY	VARIETY/ERROR/ATTRIBUTION/ PEDIGREE/COMMENTS (if any) <span style="color: red;">PLEASE SEE ADDITIONAL FEES</span>	SERIAL NUMBER	ESTIMATED VALUE	OFFICE USE ONLY
Ex.	1	Fr. 1654	1934D	\$5.00	WIDE II	INKING ERROR	A0101010101A	\$1,000.00	
1									
2									
3									
4									
5									
6									
7									
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9									
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11									
12									
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17									
18									
19									
20									

<b>Total Note Count:</b> _____	<b>Total Estimated Value:</b> \$ _____
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<b>Service Tier Selection (Select Only One Per Form)</b> PLEASE CONTACT US FOR BULK SUBMISSIONS (250 or More Notes)	<b>Payment Calculations</b>																																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Select</th> <th>Service Type/Turnaround Time</th> <th>Fee (Per Note)</th> <th>Max Value (Per Note)</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1 Day (1 Business Day)</td> <td>\$60.00</td> <td>None</td> </tr> <tr> <td><input type="checkbox"/></td> <td>3 Day (3 Business Days)</td> <td>\$35.00</td> <td>\$10,000.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>5 Day (5 Business Days)</td> <td>\$20.00</td> <td>\$7,500.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>10 Day (10 Business Days)</td> <td>\$12.00</td> <td>\$5,000.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Economy (14-21 Business Days)</td> <td>\$8.00</td> <td>\$2,500.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Reholder (For Damaged NAAC Holders)</td> <td>\$5.00</td> <td>N/A</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other Code: _____</td> <td>\$ _____</td> <td>N/A</td> </tr> </tbody> </table>	Select	Service Type/Turnaround Time	Fee (Per Note)	Max Value (Per Note)	<input type="checkbox"/>	1 Day (1 Business Day)	\$60.00	None	<input type="checkbox"/>	3 Day (3 Business Days)	\$35.00	\$10,000.00	<input type="checkbox"/>	5 Day (5 Business Days)	\$20.00	\$7,500.00	<input type="checkbox"/>	10 Day (10 Business Days)	\$12.00	\$5,000.00	<input type="checkbox"/>	Economy (14-21 Business Days)	\$8.00	\$2,500.00	<input type="checkbox"/>	Reholder (For Damaged NAAC Holders)	\$5.00	N/A	<input type="checkbox"/>	Other Code: _____	\$ _____	N/A	(a) _____ x _____ = _____ # of Notes                      Fee per Note (b) _____ x \$5.00 = _____ # of Notes <b>Optional</b> - Attribution Fee (See Reverse) (c) _____ x \$10.00 = _____ # of Notes <b>Optional</b> - Variety Research Fee (See Reverse) (d) _____ x \$4.00 = _____ # of Notes <b>Optional</b> - Imaging Fee (See Reverse) (e) <b>Return Shipping Fee</b> (See chart on reverse) = _____  <b>SUBMISSION TOTAL</b> \$ _____ <b>Method of Payment (Select One)</b> <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> AmEx <input type="checkbox"/> Check/MO # _____ <input type="checkbox"/> PayPal (See reverse) <input type="checkbox"/> Other _____ Card # _____ CVV2 _____ Exp. _____
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<input type="checkbox"/>	Reholder (For Damaged NAAC Holders)	\$5.00	N/A																														
<input type="checkbox"/>	Other Code: _____	\$ _____	N/A																														

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I acknowledge that I have read and agree to the NAAC Terms & Procedures found on the reverse of this form. I hereby authorize NAAC to charge my account for the above amount.  
 (Submission will not be processed without a signature)  
**RETAIN A COPY OF THIS FORM FOR YOUR RECORDS**

Submission Form Instructions:

1. Fill in all customer information completely and please print clearly. You may leave the customer number blank if you do not know it, or if you have not submitted to NAAC before.
2. Select your preferred return shipping carrier. All options will be covered by private insurance held by NAAC until delivered. Registered mail will have an additional fee of \$15 per package.
3. List all coins or notes to be submitted. Please combine line items when possible. Coins being submitted for Crossover to an NAAC holder must have a minimum crossover grade listed. If you have no minimum please list "1". Estimated value is required as that is what we will insure your coin or note for while it is in our possession as well as during return shipment. Submissions will NOT be processed without estimated values listed.
4. Please select the tier of service you wish to use. You may only use one service tier per submission form. This will determine turn-around times, and while NAAC will do everything possible to return your coins or notes within the selected time frame, turn-around times are not guaranteed for tiers below "5 Day".
5. Fill out the Payment Calculations completely and select a form of payment. Please remember to sign and date your submission to avoid possible delays. Note: A fee of \$55 will apply to any payments returned as non-sufficient, plus any other fees associated with the debt collection effort.

Attribution/Variety Research and Imaging Fees (Optional Services): Attribution fee applies to any U.S. Coins that have known varieties or mint errors which must be listed in the appropriate section on this form. This fee also applies to any pedigree you wish to add to your coins or notes and is an additional \$5 per coin or note. Variety research is for U.S. Coin with Varieties or Mint Errors that are not known by the submitter. We will do all of the variety research and include the appropriate attributes on the holders label. This fee is an additional \$10 per coin or note. High Quality HD imaging services are also available for an additional \$4 per coin or note. All images will be sent in JPEG format to the submitters listed email address upon completion of submission.

We now accept PayPal payments prior to submission. All PayPal payments should be sent prior to submission to naaccoin@gmail.com. Please be sure to include the submission number (when available) and a description with your payment. An additional fee of 2.9% will apply to any PayPal, or card transactions. This fee will be assessed at time of payment.

If you may have any questions or concerns, please feel free to call us and we will walk you through the form.  
 NAAC Customer Service (812) 250-9008, Monday-Friday 10:00AM-7:00PM (CST)

Return Shipping & Handling Chart

Total # of Coins/Notes	1 to 6	7 to 13	14 to 22	23 to 32	33 to 42	43-52	53 to 72	72 to 100	101 or More
USPS Priority	\$10.00	\$15.00	\$20.00	\$25.00	\$30.00	\$35.00	\$40.00	\$45.00	CALL
UPS Ground	\$15.00	\$20.00	\$25.00	\$30.00	\$35.00	\$40.00	\$45.00	\$50.00	CALL

Registered Mail: Additional \$15.00 per submission.  
 Please call for International Rates.

NAAC Terms & Conditions

1. NAAC reserves the right to refuse to grade coins or notes which NAAC, at its sole discretion, decides not to encapsulate in its holders due to previous damage, questionable toning, or any alterations made to such coins or notes, or due to negative eye appeal, as determined by NAAC.
2. NAAC will credit the account of any Customer whose coins or notes NAAC decides not to encapsulate, with a deduction for administrative and processing by NAAC at NAAC's option with the exception of coins or notes NAAC determines to be of questionable authenticity or with active corrosion or contamination. For such coins or notes you will be charged the full grading fee. At its sole discretion and at anytime, NAAC may decide to encapsulate any coins or notes that NAAC decided not to encapsulate at the time of submission by Customer.
3. Coins or notes submitted to NAAC will be graded and authenticated within a commercially reasonable time-period. NAAC assumes no liability whatsoever to Customer for any incidental or consequential damages due to NAAC's delay in grading any coins or notes, or due to any other action or inaction of NAAC. Turn-around time may not be guaranteed.
4. Any coins or notes damaged or lost while in the possession of NAAC may result in compensation to Customer in accordance with NAAC's standard practices, which compensation - need not be based upon the state value on the NAAC submission form submitted by Customer.
5. NAAC shall assume no liability of any kind whatsoever for damage to any coins or notes due to the failure of an NAAC holder or due to damage which occurs while any coin or note is not in NAAC's control or possession.
6. In the event that coins or notes submitted to NAAC must be removed from their holders for re-grade or crossover services, NAAC shall assume no liability of any kind whatsoever for removal of coins or notes from their original holders and the re-encapsulations of such coins or notes.
7. All coins or notes sent to Customer by NAAC must be inspected by Customer when received. Any damages discovered by Customer must be reported to NAAC within three days of the Customer's receipt of such coins or notes.
8. The grading of coins and notes is an exercise of professional judgment and opinion, which can be subjective and may change from time to time. As a result, NAAC shall assume no liability of any kind whatsoever and makes no warranties or representations to Customer for any grade assigned by NAAC to any coin or note.
9. NAAC shall assume no liability of any kind whatsoever to Customer for any personal injury or damage to any coin or note, or otherwise, which occurs as a result of breaking open an NAAC holder.
10. Except as expressly set forth herein, NAAC disclaims any and all warranties, expressed or implied, regarding NAAC's services and all activities of NAAC related thereto.
11. NAAC will always try to return any non-Mint holders and tags that are submitted with your coins or notes; however, NAAC is not responsible for them in the event they are lost or damaged.
12. The parties understand and agree that these Terms and Procedures confer no rights, duties or obligation to third parties, but only to the parties hereto, and that neither party hereto intends to confer any third-party beneficiary or other such rights to anyone not a party to this agreement. Notwithstanding anything contained herein, the parties agree that if and to the extent NAAC is liable to Customer for damages, such damage is limited to and will not exceed the total value of compensation paid to NAAC by Customer on any particula coin(s) or note(s)

NAAC Guarantee

NAAC guarantees that all coins or notes submitted to its service will be handled with the highest standards of professionalism and integrity. Any Customer may resubmit any coin or note for review of the grade assigned by NAAC if such Customer believes that such coin or note has been over-graded by NAAC. If the coin submitted for review by the Customer receives a lower grade under NAAC's internal review practices than the grade originally assigned, NAAC shall, at NAAC's option, either (a) replace the coin, or (b) pay any difference between the current fair market value of such coin or note at the newly established grade and the current market value of the grade originally assigned to such coin or note. The fair market value shall be determined solely by NAAC. From time to time NAAC will receive certain Pedigree Coins or Notes, Important Rarities, large quantities of coins or notes, bulk submissions, or coins or notes where the identity of the Owner has been well publicized or well known throughout the numismatic community. Although NAAC may be able to assume the identity of such Owners, NAAC reserves the right to grade such coins or notes under NAAC's standard practices. This NAAC Guarantee shall not apply to: (a) any clerical error with respect to the description or grade of a coin or note; (b) any copper coins submitted due to their particular susceptibility to oxidation; (c) any coins or notes subjected to improper storage conditions (such as extreme temperatures or extreme conditions etc.) and (d) any coins or notes not encapsulated by NAAC.

NAAC cannot guarantee the liquidity of any coin or note graded by NAAC. NAAC Certification of a particular coin or note cannot provide protection from the risks inherent in any market for such coins or notes, if such a market exists.